

**Memorandum of Understanding
Between
TWENTIETH CIRCUIT ADULT DRUG TREATMENT COURT
And
OXFORD HOUSE, INC. OF JACKSON, MISSISSIPPI**

This Memorandum of Understanding is entered into the 1st day of August, 2019, by and between **Twentieth Circuit Adult Drug Treatment Court**, hereinafter known as 20th ADTC, principally located at 128 N. West Street, Canton, MS 39046, and **Oxford House, Inc. of Jackson Mississippi** (hereafter referred to as “Oxford House”). Oxford House is a democratically run, self-supporting drug free sober living home. Oxford Houses of Mississippi in the catchment area include the following locations:

Bon Ami (Single Women)
1365 E. Northside Drive
Jackson, Mississippi 39211

Medallion (Men)
1782 Hillview Drive
Jackson, Mississippi 39211

East Northside (Men)
2230 E. Northside Drive
Jackson, Mississippi 39211

Second Star (Men)
4436 Forest Park Drive
Jackson, Mississippi 39211

Forest Park (Men)
4408 Forest Park Drive
Jackson, Mississippi 39211

Winterview (Women and Children)
1519 Roswell Drive
Jackson, Mississippi 39211

Purpose:

The purpose of the Memorandum of Understanding between 20th ADTC and Oxford Houses is to develop an agreement between both agencies regarding the sober living homes available to participants of the 20th ADTC.

Responsibilities:

Oxford Houses agrees to:

1. Provide a designated point of contact to coordinate residents from 20th ADTC.
2. Based on availability, house capacity, house rules and house voting regulations:
 - a. Provide 20th ADTC participants with sober living opportunities when appropriate; and
 - b. Provide regular communication with the 20th ADTC regarding any participants living in Oxford Houses;

3. Disclose house fees and equal expenses shared fees for Oxford Houses treatment to 20th ADTC prior to participant being housed at Oxford House and invoice the 20th ADTC for all services provided when the participant is accepted into Oxford House.
4. Provide information relating to participants' departure from the home for any and all reasons and, if applicable, any balance left on the participant's records.
5. Return any and all unused balances from participants' funds that were paid for by 20th ADTC once the participant leaves the Oxford House for any reason.

Twentieth Circuit Adult Drug Treatment Court agrees to:

1. Provide a designated point of contact to coordinate participants living at Oxford Houses.
2. Be financially responsible for the cost of participant's fees while living at the Oxford House up to an agreed upon amount. Such amount shall be agreed upon by the 20th ADTC prior to the participant moving into the Oxford House and shall be communicated to Oxford Houses prior to the participant moving into the Oxford House.

Duration of Agreement:

This Memorandum of Understanding shall be valid until October 1, 2022 and will automatically renew for subsequent one (1) year terms unless terminated by either party as noted below. During the term of this agreement, both parties agree that continuation of this MOU is based on the availability of funds. 20th ADTC agrees to be financially responsible for the payment of expenses and housing fees incurred by 20th ADTC participants while living in Oxford Houses subject to approval from the 20th ADTC.

Nondiscrimination Assurances:

Oxford Houses do not discriminate on the basis of race, sex, marital status, national origin, religion, handicap, or age in the operation of its business or provision of services.

Twentieth Circuit Adult Drug Treatment Court does not discriminate on the basis of race, sex, marital status, national origin, religion, handicap, or age in the operation of its business or provision of services.

Amendment Notices:

This Memorandum of Understanding may be amended with written agreement by both parties, and signed by the Authorized Representative of each party. The budgetary amount allotted to Oxford House for sober housing services may be adjusted as necessary through written agreement between both parties.

Termination Notices:

This MOU may be terminated by either party, with or without cause, upon delivery of written notice thereof by the terminating party to the other party not less than thirty (30) days prior to the effective date of termination.

For the purposes of this MOU, "cause" shall be defined as, in the reasonable discretion of the terminating party, the failure by the other party to substantially comply with a material term of this MOU or the breach by the non-terminating party of a material term of this MOU. Notices of termination and any other notice to be provided under this agreement shall be addressed to the parties as indicated below:

If to Twentieth Circuit Adult Drug Treatment Court:

Honorable Dewey Arthur
Circuit Court Judge
P.O. Box 1626
Canton, MS 39046

If to Oxford Houses:

Chandra Brown
Oxford House, Inc.
1010 Wayne Avenue
Suite 300
Silver Spring, Maryland 20910

This MOU contains the entire agreement between the parties and supersedes any previous understandings, commitments, or arrangements (oral or written) with respect to this MOU. The individuals below hereby attest to and certify by means of their signatures their authority as representatives of the herein-named institutions for purposes of this MOU.

Twentieth Circuit Adult Drug Treatment Court

Board President

Date

Oxford House

Chandra Brown
Outreach Services

Date

Between
TWENTIETH CIRCUIT ADULT DRUG TREATMENT COURT
And
OXFORD HOUSE, INC.

**ATTACHMENT A
FEE SCHEDULE**

Equal Expenses Shared (weekly rent)
\$125.00 to \$150.00/week

Move in Deposit
\$150

The 20th ADTC will be notified of any changes to the Fee Schedule rates noted above.